

Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Nicole Darbyshire

Date: 15 June 2017

For decision

Wellbeing Fund update for 2017/18 and end of year monitoring report for 2016/17

Purpose of report

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activity Fund for 2017/18 and the current position of the small grants and skips pot. It also provides end of year monitoring for 2016/17.
2. The report also asks that the Committee reviews the minimum conditions for taking delegated decisions outside of Community Committees.

Recommendations

3. The Inner North West Community Committee is asked to:
 - Note the current budget position for the Wellbeing Fund for 2017/18 (**Appendix 1**).
 - Note the content of the end of year monitoring returns for projects funded in 2016/17 (**Appendix 2**).
 - Note the current position of the small grants and skips pots and those projects that have been funded so far in 2017/18.

- Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 1**) and to consider YAF funding applications.
- Note the current position of the Wellbeing Capital fund and consider any funding applications.
- Review the minimum conditions as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2017/2018. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

Main issues

3. This report provides members with an update on the budget position for the Wellbeing Fund for 2017/18 and includes the end of year monitoring returns for projects funded in 2016/17. The report highlights the current position of the small grants and skips pots. It also provides an update on the Youth Activity Fund.
4. Community Committees have a delegated responsibility for the allocation of Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
5. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
6. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where

possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

7. In addition, the Inner North West Community Committee receives a sum of Youth Activity Fund monies. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
8. Community Committees have received a reduced allocation to their Wellbeing Revenue Budgets for 2017/18 compared with that given in 2016/17. This gave the Inner North West Community Committee an allocation of £96,720. Taking into account project underspends and roll forward from 2016/17, the total fund available for new projects in 2017/18 was £97,085. This funding has so far been committed to 18 projects for 2017/18, as listed in **Appendix 1** (paragraph 1.2).
9. In addition to revenue, the Community Committee also receives an allocation of Wellbeing capital funding. At the last update received from the Council's Finance Department on 15 May 2017, there was **£20,670** in capital monies available for allocation. See **Appendix 1** (paragraph 1.7) for a full budget update.
10. For 2017/18, the Inner North West Community Committee received a sum of £20,670 Youth Activity Fund (YAF) monies. Taking into account project underspends and roll forward from 2016/17, the total fund available for new YAF projects in 2017/18 was **£20,774**. This funding has so far been committed to 4 projects for 2017/18, as listed in **Appendix 1** (paragraph 1.6)
11. **Wellbeing budget statement 2017/18 and year end monitoring for 2016/17**

The latest Wellbeing budget statement for 2017/18 is included at **Appendix 1** to this report. There is **£15,125** remaining to allocate this financial year.

Since the last meeting on 23 March 2017, two projects have been approved by delegated decision. These include £4,000 for the North West 1 Family Services Team for a Thursday Friends stay and play children's group in Little London, and £1,500 for Leeds Frontrunners to hold a Pride Run event on Woodhouse Moor.

Appendix 1 sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

Details of monitoring returns provided by Wellbeing projects funded in 2016/17 are set out in **Appendix 2**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. Members are asked to note the content of the Wellbeing monitoring returns.

12. Wellbeing Budget – Small Grants & Skips

There has been one small grant approved so far this financial year and no skips. The small grant is listed in **Table 1** below. There is currently **£7,561** available for allocation for small grants and skip hire in the 2017/18 budget. The Community Committee is asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 1: Small grants – Projects funded to date

Project Name	Organisation /Department	Amount Requested	Amount Approved
PHAB Youth Group	Leeds PHAB Group	£474	£474

12. Youth Activity Fund

For 2017/18, the Inner North West Community Committee had £20,774 available for allocation. This fund is to commission sports and cultural activity for young people aged 8 -17. **Table 2** below lists those projects currently agreed from the Youth Activity Fund. This leaves **£3,199** available for allocation.

Members are asked to consider an application from ACEs All Sports Camps for an amount of £2,900. The application is requesting funds to run a sports camp at Lawnswood School for 7 August – 11 August.

Table 1: Youth Activity Fund – Projects funded to date

Project Name	Organisation /Department	Amount Requested	Amount Approved
Holiday Activity Sessions	Groundwork Leeds	£2,825	£2,825
Urban Art Workshops	DJ School UK	£940	£940
Carnival Mash Up	Geraldine Connor Foundation	£6110	£6110
Mini Breeze	Breeze	£7700	£7700

13. 2017/18 Wellbeing Capital Projects

At the last update received from the Council's Finance Department on 15 May 2017, there was **£20,670** in capital monies available for allocation. A full update regarding those capital projects currently ongoing is available at Appendix 1 (at 1.7).

There is one project listed for consideration at the meeting today. The application is for the installation of an A frame at the entrance to the ginnel that runs from Bedford Gardens to Grove Farm Terrace in Tinsill. A project summary was circulated to Members prior to the meeting. Members are asked to consider the application from the Council's Parks & Countryside department for the cost of the works, totalling £1155.90.

14. **Minimum conditions for taking delegated decisions**

Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate considerations

15. **Consultation and Engagement**

The 2017/18 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people also being taken into account.

16. **Equality and Diversity / Cohesion and Integration**

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration.

17. **Council policies and City Priorities**

Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan

- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

18. **Resources and value for money**

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

19. **Legal Implications, Access to Information and Call In**

There are no legal implications or access to information issues. This report is not subject to call in.

20. **Risk Management**

Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

21. The Inner North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2017-18.

Recommendations

22. The Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2017/18 (**Appendix 1**).
- Note the content of the end of year monitoring returns for projects funded in 2016/17 (**Appendix 2**).
- Note the current position of the small grants and skips pot (**Table 1**).
- Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 2**) and consider any YAF applications.
- Note the current position of the Wellbeing Capital fund and consider any funding applications.
- Review the minimum conditions as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2017/2018. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.